



**THE  
NORTHERN  
NEWFOUNDLAND CLUB  
TEST MANAGER'S  
INFORMATION  
PACK  
WATER**

## **TABLE OF CONTENTS**

### **1 Organisation of Events**

---

Venue  
Paperwork / Schedules  
Emergency Services  
Stewards / Equipment / Judges  
Dogs  
Miscellaneous Notes re Water Events  
Fire Safety  
Catering  
Sanitation  
Bomb Scares  
Safety Checklists

### **2 The Week Prior to the Event**

---

### **3 The Day Before the Event**

---

### **4 The Day of the Event**

---

### **5 Post Test**

---

### **6 Test Records**

---

### **7 Water Test Events Safety Checklist**

---

### **8 Reports**

---

Test Manager's Report  
Judge's Report

### **9 Account s Forms**

---

Training Group Expenses Form  
Working Club Test Event Expenses Form  
Test Event Account Summary Form

### **10 Split Judging Group Reports**

---

Section B Group 1 & 2  
Section C Group 1 & 2

### **11 Score Sheets**

---

Section A  
Section B  
Section C  
Section D  
Section E

# **TEST MANAGER GENERAL & SAFETY NOTES**

## **1 ORGANISATION OF EVENTS**

### **VENUE**

- a) Consider the needs of the entrants, dogs, audience and general public
- b) Check on necessity for permits, licence and insurance cover
- c) Obtain the written permission of the site owner/manager. Ensure that this person is aware of all the things you want to do, especially the time, days, use of car parking, use of boat engines (check for any speed restrictions) and that he/she gives permission.
- d) Consider the date of the event and the size and location of the venue. Put up direction signs if necessary.
- e) Check buildings, especially temporary structures such as marquees, tents or gazebos. Look out especially for loose floorboards, open windows, slamming doors, cables, ladders, heaters, temporary equipment and other equipment.
- f) Put up warning notices when required. Remember – children can be especially vulnerable.
- g) Check safety regulations e.g. flame retardancy of tents and marquees.
- h) Ensure accesses and exits are kept clear.
- i) Make provision for sufficient car parking space.
- j) Dangerous areas must be marked by warning signs – ponds, ditches, stacks of building materials etc
- k) If two or more tests are to be carried out simultaneously, check you can supervise them both and that they are far enough apart not to interfere with each other.
- l) Try to provide a separate warm-up area that can be easily supervised.
- m) Check the site during the week preceding the event (if possible) and again the day before and alter any plans or arrangements if necessary. If the site has become dangerous, then be bold enough to cancel the event. If you take this decision – inform the Vet and any other emergency services (see Emergency Services section d) of your decision.
- n) Try to get car parking as close to the water as possible.
  - a. For equipment
  - b. For people supervising dogs in cars or vans
- o) Ensure easy and clear access for emergency vehicles – ambulance/vet.

### **PAPERWORK / SCHEDULES**

- a) Check when the NNC Schedule post day is. Arrange for the standard wording to be modified on the Schedule if necessary e.g. car parking fee, special directions etc by notifying the Judges Co-Ordinator who sends out Schedules.
- b) Arrange to have spare copies of the Schedule for people who may telephone you, especially non-members. Keep a note of extra phone call and postage costs.

- c) Prepare the temporary certificates, templates contained in this pack. Make sure you have *more* than enough (in case of mistakes!)
- d) Ensure that you have sufficient copies of the current score sheets, Judge's Report Sheets etc appropriate to the levels being judged at the event. Remember that each Judge can opt for their own score sheets, most Judges choose to share, so to avoid waste, print and prepare one score sheet per dog then sufficient blank copies for the second judge to complete themselves should they require their own copy (if not required these can then be saved and used at future tests). Write the Judges names on top of each score sheet in the space provided.  
Each dog has only one certificate per level. If there are a number of levels on the same day, print the different levels on different coloured paper or put in different folders for ease of recognition by you and your Score Steward(s) – another job that must be covered!
- e) Prepare the score sheets as far as possible i.e. name, age, and number and both judges names on the blank forms. Arrange everything together in folders or on clipboards so that each judge may get a copy of everything he or she needs at the beginning of the event (another reason for having a fixed running order) Have plenty of pens, pencils sticky tape and other stationary items available.
- f) Ensure that waterproof copies of the current Water Test Regulations are available to be with judges during the tests, together with the other essentials listed in the Water and Draught Test Regulations.
- g) Running Order - The running order will be determined by you. Ensure that handlers with more than one dog in a level are given time to change over and "recover" between dogs.
- h) Set breaks in the running order for both Judges and Stewards, there should be one 15 minute break during the morning session, a break for lunch and then one 15 minute break during the afternoon session.
- i) Standby Judges for Sections B & C may be appointed. Where there are a large number of entries for these Sections, the standby Judges should be used, you will therefore need to run 2 tests simultaneously; need 2 separate test areas; 2 separate sets of test equipment. Regardless of the number of entries you **MUST** advise the standby Judges a week before the test whether they are required to judge or not.
- j) Have a board on display that will clearly show who is next to be judged. If any changes need to be made on the day, ensure that the order is changed on the display board so that all handlers will know what is happening. This should ensure a smoothly and efficiently run event.

## **EMERGENCY SERVICES**

- a) Ensure that there is a local vet prepared to be on call and get him/her to confirm *in writing* that he/she is willing to act in this capacity. Have the telephone number and location and postcode for the surgery of the vet clearly displayed at the test venue with clear maps readily available to grab and go in case of emergency. At weekend events ensure that a designated driver is nominated with good local knowledge and a vehicle that can transport people and dogs in an emergency. Give the vet details of the event location in case he/she needs to be called out.
- b) Have on display the location and telephone number of the nearest A&E Department out of hours Medical Centre, Dentist and Police Station together with clear maps readily available to grab and go.
- c) As part of informing the local services, include an open invitation to their staff/officers to visit the event.

## **STEWARDS / EQUIPMENT / JUDGES**

- a) It is never too soon to start making arrangements for your Stewards. The Judges are selected by the Committee, but it is your job (and not an easy one) to try to get good Stewards. Select Stewards in priority order according to guidelines.
  - i. Previous experience
  - ii. Not having any dogs entered at the event
  - iii. Not having a dog entered in that level of test
  - iv. Completing own test and then Stewarding for others
  - v. Stewarding for other dogs prior to own test
- b) If the weather is inclement, especially if cold and windy, you will need to relieve Stewards on a regular basis. Try to make a schedule of how you will use your Stewards on the day, but be very flexible so that all their requirements, and yours, can be accommodated. Always remind them at their briefing of the golden rule – a good Steward stays dry as long as possible. Once a Steward is wet he/she becomes more of a liability. A dry Steward can probably do the job for perhaps four hours, but as soon as he/she is wet, then he/she needs to be watched for signs of discomfort and politely told to get changed when you think he/she has had enough. Sometimes you will have to insist – but be tactful!
- c) Get equipment ready yourself, or get someone you can really rely upon to do it all. That way, there can be no misunderstandings as to what is expected. *Do this well in advance.*
- d) It is worthwhile confirming expected arrival times and other arrangements with Judges e.g. refreshments. You are expected to make arrangements for the Judges' lunches and, of course, teas/coffees/cold drinks for both Stewards and Judges throughout the day. If necessary, appoint a Drinks Steward. It is up to the Judges to arrange their own comfort breaks if necessary.
- e) To identify hazards in the water on the day one long blast on a whistle will signify "Stop what you are doing and wait for instruction". Continuous repeated long blasts to signify "Clear the water AT ONCE". Ensure this information is imparted to everyone at the Judges and Stewards briefings. It is your responsibility to ensure each Judge, Boat Driver and the Safety Officer has a whistle to use during the tests if needed. Ensure you have spare whistles available should they not have brought their own.
- f) Also ensure that you as Test Manager, as well as the Safety Officer and First Aider together with the Judges and Boat Drivers are wearing hi-visibility jackets appropriately marked with their position. These will be provided by the WSC.

## **DOGS**

- a) Hygiene – provide shovel/bags/bins
- b) Be aware of aggressive dogs, dogs frightening people, handlers losing grip of leads, loose dogs, dogs "ganging up", dogs getting into traffic etc.
- c) Long leads are dangerous – they can get tangled. (KC limit is 10 ft)
- d) Be aware of welfare of dogs left in cars or vans
- e) Be aware of welfare of staked-out dogs e.g. if they have no shade on a hot day, or no water left.
- f) Gates must be closed where applicable.

## **MISCELLANEOUS NOTES RE WATER EVENTS**

- a) Rivers, lakes, the sea are all potentially dangerous.
- b) Currents tides and wind must be observed continually. Conditions on and over water can change very quickly.
- c) Beforehand, check the water for sudden changes in depth.

- d) Take extra care of boats, water-skiers, locks, flotsam, weed etc
- e) Check for submerged articles – glass, reeds, rocks etc
- f) Ensure motorised boats are handled by qualified Stewards (R.Y.A. Powerboat Level 2)
- g) Ensure any rowing boats are handled by experience rowers.
- h) Check that boats do not get overloaded
- i) Ensure boats can be boarded and disembarked from safely
- j) Allow dogs in the water only when there are several people around to help
- k) Discourage giving food at least 2 hours before or at least an hour after swimming
- l) Be aware of medical problems of dogs or handlers (not always easy if they don't inform you!)
- m) Ensure First Aid kits, a muzzle, a dog stretcher and phone are available and clearly displayed.

## **FIRE SAFETY**

- a) Make sure someone is responsible – the Safety Officer
- b) Ensure there is adequate equipment e.g. fire extinguisher of correct type
- c) Keep exits clear
- d) Ensure availability of mobile phone
- e) Beware matches, cigarettes, gas, and petrol.

## **CATERING**

- a) Beware gas leaks, hot fat, scalding water etc
- b) Check hygiene, check litter disposal. – combustible litter can be a problem

## **SANITATION**

- a) There must be adequate toilets and washing facilities (there are KC Regs) It is not always possible to have these facilities on site, therefore ensure that directions to the nearest are available.

## **BOMB SCARES**

- b) Always inform the Police
- c) Do not try to deal with suspicious items yourself.

## **SAFETY CHECKLISTS**

- a) There should be a Safety Checklist for every event
- b) There should be a Safety Officer for each event

## **2     THE WEEK PRIOR TO THE EVENT**

- a) Check the outboard, if being used
- b) Ensure sufficient fuel is available
- c) **Contact all judges to double check they are still able to judge**, they know what time they are required and have directions, and advise them of the number of dogs entered under them.
- d) Check the venue and ensure that it is (still) suitable and **will still be suitable** on the day. e.g. water level. Have a physical check carried out near the day to select the site(s) for entry to water and for u/w retrieve etc. Check for potential wind or tide problems that might dictate having an alternative site if warranted by conditions on the day.

### 3 THE DAY BEFORE THE EVENT (if possible)

- a) Erect the gazebo / tent for the Score Steward.
- b) Put up direction signs to the venue.

### 4 THE DAY OF THE EVENT

- a) **Be the first to arrive!**
- b) Check the toilets .... Then *delegate!* - You have been involved with the planning more than anyone else, but it is up to everyone else to carry out their designated job under your supervision. Arrange to check the site again, especially for safety and litter/fishing line or any other dangerous objects in or near the water. Rope off and mark your test and warm-up areas in accordance with the Water Test Regulations and set out necessary distance markers/buoys according to the same regulations. You decide how best to use markers/buoys.
- c) Set up your "HQ" and Score Steward's position – weather proof and water proof - and get people "booked in".
- d) Arrange that boats get on the water and engines are warmed up (**remember** the spare fuel and that boat handlers should be RYA2 qualified [Power boat Level 2]).
- e) Be ready to meet the Judges as they arrive and check if they have any last-minute questions.
- f) Prior to the Judges' Briefing, brief your Stewards as to their specific tasks, when you will relieve them, when they will be able to get their dogs tested (if applicable). Judges can then brief their own Stewards on tasks specific to their test.
- g) At the correct time, welcome the assembled company, give Safety Information, and any other administrative information, introduce the Judges and Safety Officer and then hand over to the Judges for their briefings and the start of tests.
- h) During the day you should be able to relax (!!), enjoy meeting owners/handlers, welcome and talk to new members or visitors at the same time as keeping an eye on the event checking :
  - 1. That the tests are running smoothly it is your job to ensure times are adhered to and delays kept to a minimum.
  - 2. Score Steward(s) are keeping up with the score sheets and record-keeping.
  - 3. Any changes to the entries on the day are amended on the relevant dogs entry form and check the fees are still correct. Remember if these entry forms are incorrect it may result in a dog not being awarded a 'pass' which it has earned, as they are the official forms sent to the club record keeper.
  - 4. That there are always sufficient Stewards.
  - 5. That no Steward is showing sign of discomfort.
  - 6. Dogs are not suffering in cars or while staked out.
  - 7. Judges are happy with arrangements.
  - 8. Weather/water/tide conditions have not changed.
  - 9. Restricted areas are being complied with.
  - 10. Warm-up area is being used safely.
  - 11. There is no undue interference with dogs under test.
  - 12. There is no smoking or eating in the test areas.

**The Test Manager should have a pleasant day!**

- i) At the end of judging, arrange for the temporary certificates to be completed (including the Judges comments transferred and being signed by the Judges), as soon as possible ready for the presentation. Remind the Senior Judge to complete their "Judge's Report" sheets at the end of the test and hand to you to be sent in with other reports. Notify the assembled company of the time of the Presentation. At the appointed time thank the Judges, Stewards and anyone else who has been particularly helpful e.g. Tea/coffee Steward.
- j) Get the Judges to make the presentation of temporary certificates.
- k) Before everyone disappears, arrange for the site to be cleared and check for litter.
- l) Leave the site tidier than when you arrived
- m) Go home and sleep well, resolving to volunteer for many more happy occasions as Test Manager!!!

## 5 **POST TEST**

- a) As soon as possible after the tests, write to everyone that you think should have a letter of thanks.
- b) Send the **judges score sheets and marked up entry forms** within 14 days to the Club Record Keeper;  
Debbie Sutherland  
14 Oxley Close,  
Shepshed  
Loughborough  
LE12 9LS
- c) Write a short report on the conduct of the tests, (Test Managers Report), including numbers of dogs entered/passed and at which levels. It is not necessary to mention individual dogs or owners by name unless it is by way of making a *good* point. If you have any "Not for Publication" comments ensure you make them on the relevant section of the Test Managers Report.
- d) Copies of **Test Manager's report** and all **Judges reports** to be sent within 14 days to the Working Sub-Committee for approval and publication to Marcus Sutherland email [newflodge@yahoo.com](mailto:newflodge@yahoo.com)
- e) Accounts:
  - 1. Keep all receipts and account for all income and expenditure on the attached forms, & send to the Northern Newfoundland Club Treasurer within 14 days of the event.
  - 2. Send copies of these accounts to the Chairman of the WSC and the Training Group Treasurer within 14 days of the event.

**Chairperson of the WSC**  
**Lisa Slater**  
**Maris Pumps, Hill Farm**  
**Hassocky Lane**  
**Temple Normanton**  
**Chesterfield**  
**Derbyshire**  
**S42 5DH**



- f) NB There is a STRICT limit of spend / expenses for all tests. This limit is a TOTAL claim of £100 per event. Under no circumstances should you spend more than this amount without agreement from the WSC, training group treasurer and also written approval from the NNC treasurer. If total expenses are over the £100 limit, the NNC have the right to withhold reimbursement over this amount.

## **6 NEWFOUNDLAND WORKING TEST RECORDS**

Information required for the up-keep of the Water Test records:

### EVENT INFORMATION

- VENUE NAME
- EVENT DATE
- TEST MANAGER'S NAME
- JUDGES' NAMES FOR EACH SECTION

### ENTRANT INFORMATION

- COMPLETED ENTRY FORMS WITH PASSES, FAILS, ABSENT, WITHDRAWALS OF EACH DOG MARKED BY TEST MANAGER.

ALL THE ABOVE INFORMATION TO BE SUPPLIED BY THE TEST MANAGER OF EACH EVENT AND SENT (within 14 days of the event) TO :-

Club Record Keeper;  
Debbie Sutherland  
14 Oxley Close,  
Shepshed  
Loughborough  
LE12 9LS

**FAILURE TO PASS THIS INFORMATION ON FOR THE RECORDS COULD AFFECT FUTURE ENTRIES OF DOGS NOT RECORDED AS PASSING A PARTICULAR LEVEL.**



## **THE NORTHERN NEWFOUNDLAND CLUB WORKING SECTION**

### **WATER TEST EVENTS SAFETY CHECKLIST**

<b>DANGER POINTS</b>		<b>CHECKED</b>
<b>SITE</b>	Clear of glass, fishing line, debris, trailing ropes etc	
<b>BANK</b>	Entry and exit points safe for dogs	
	Safe for handlers, even when wet	
	Safe boarding point for boat	
<b>WATER</b>	No underwater hazards e.g. rocks, glass, tree stumps etc	
	Depth, current, tide, wind	
	Area clear of boats, wind-surfers, water skiers etc	
	Boat is sound, not overloaded	
<b>STEWARDS</b>	Lookout present with a whistle	
	Land Steward to assist handler or Judge	
	Stewards wearing wetsuit and buoyancy aids or lifejackets	
<b>DOGS</b>	Harnesses being checked – if worn	
<b>MEDICAL</b>	First Aid Kit	
<b>VETERINARY</b>	Stretcher? Muzzle?	
<b>FIRE</b>	Gas, dry grass, litter	
<b>TELEPHONE</b>	Available in case of emergency	

COMMENTS :

.....

.....

.....

.....

.....

EVENT : .....

VENUE: .....

DATE : ..... VET'S PHONE NUMBER .....

Signature .....

When completed, this form should be sent to the Chairman of the WSC within 14 days of the event.





For publication

[illegible]

.....

.....

.....

.....

.....

Signature: \_\_\_\_\_

THIS REPORT IS TO BE GIVEN TO THE TEST MANAGER AT THE END OF THE TEST.



**THE NORTHERN NEWFOUNDLAND CLUB WORKING SECTION**  
**TRAINING GROUP TEST EVENT EXPENSES**

ITEM / EXPENSE	AMOUNT	RUNNING TOTAL
	<b>TOTAL AMOUNT</b> →	<b>£</b>

Please make clear the amount for which you are claiming reimbursement. This can be done on a separate sheet, if for example another member of the group has paid for some items and the expenses need to be split, make the amounts owing clear so the Treasurer knows what amount and to whom, to send reimbursement.

TEST VENUE .....

DATE .....

TEST MANAGER'S NAME (please print).....

TEST MANAGER'S SIGNATURE .....

This form should be completed and sent, together with receipts for all expenditure, to the Treasurer of the Northern Newfoundland Club, **WITH A COPY** to Chairman of the WSC & Training Group Treasurer within 14 days of the event.

**Please remember there is a MAXIMUM TOTAL £100 spend per test event.**



**THE NORTHERN NEWFOUNDLAND CLUB WORKING SECTION**  
**NNC WORKING TEST EVENT EXPENSES**  
**(test equipment only)**

ITEM / EXPENSE	AMOUNT	RUNNING TOTAL
	<b>TOTAL AMOUNT →</b>	<b>£</b>

If any items above need to be paid for directly from the Boat Fund, e.g. payment of hire of lake, please ensure this is made clear so the Treasure can arrange for the cheque to be sent. Also make clear the amount for which you are claiming reimbursement. This can be done on a separate sheet if easier.

TEST VENUE .....

DATE .....

TEST MANAGER'S NAME (please print).....

TEST MANAGER'S SIGNATURE .....

This form should be completed and sent, together with receipts for all expenditure, to the Treasurer of the Northern Newfoundland Club, **WITH A COPY** to the Chairman of the WSC & Training Group Treasurer within 14 days of the event.

**Please remember there is a MAXIMUM TOTAL £100 spend per test event.**



**THE NORTHERN NEWFOUNDLAND CLUB WORKING SECTION**  
**TEST EVENT ACCOUNT SUMMARY**

**VENUE**.....

**DATE**.....

**NNC WORKING ACCOUNTS**

<b>WATER TESTS</b>		
No of 1 <sup>st</sup> entries (NNC members) @ £8.00		Total £
No of 1 <sup>st</sup> entries (non-NNC members) @ £10.50		Total £
No of subsequent entries (NNC members) @ £4.00		Total £
No of subsequent entries (non-NNC members) @ £4.00		Total £
<b>Total</b>		<b>Total £</b>

<b>DRAUGHT TESTS</b>		
No of 1 <sup>st</sup> entries (NNC members) @ £8.00		Total £
No of 1 <sup>st</sup> entries (non-NNC members) @ £10.50		Total £
No of subsequent entries (NNC members) @ £4.00		Total £
No of subsequent entries (non-NNC members) @ £4.00		Total £
<b>Total</b>		<b>Total £</b>

<b>Total entry fees (water &amp; draught)</b>	<b>A</b>	<b>Total £</b>
---	----------	----------------

<b>Total expenses NNCW account (attach breakdown)</b>	<b>B</b>	<b>Total £</b>
---	----------	----------------

<b>Total NNCW funds made at event (A-B)</b>	<b>Total £</b>
---	----------------

**TRAINING GROUP ACCOUNT**

Raffle takings	Total £
Refreshment takings	Total £
	Total £
	Total £
	Total £
<b>Total</b>	<b>A Total £</b>

<b>Total expenses group account (attach breakdown)</b>	<b>B</b>	<b>Total £</b>
--	----------	----------------

<b>Total group funds made at event (A-B)</b>	<b>Total £</b>
--	----------------

This form to be completed and sent to the Treasurer of the Northern Newfoundland Club, **WITH A COPY** to the Chairman of the WSC & Training Group Treasurer within 14 days of the event.

## NEWFOUNDLAND WATER TEST : SECTION 'A' SCORE SHEET

Date: \_\_\_\_\_ Venue: \_\_\_\_\_ Call Name: \_\_\_\_\_

Judge A: \_\_\_\_\_ Judge B: \_\_\_\_\_ Age: \_\_\_\_\_ Number: \_\_\_\_\_

### Exercise A1 – Swim out 15 metres to boat

Lack of Control	Hesitation in entering/ exiting the water	Physical Redirection	Not swimming directly to the boat	Not turning when instructed	Not swimming directly back to shore	Intentionally exceeding waist depth	Total Points Lost

Failure: Exceeding 3 minutes ☐ 10 or more points ☐ Climbing/entering boat ☐ Double handling ☐

**PASS** ☐ / **FAIL** ☐

### Exercise A2 – Swim out 15 metres to handler or stranger

Lack of Control	Hesitation in entering/ exiting the water	Physical Redirection	Not swimming directly to the person	Not turning when instructed	Not swimming directly back to shore	Intentionally exceeding waist depth	Total Points Lost

Failures: Exceeding 3 minutes ☐ 10 or more points ☐ Climbing on person ☐ Double handling ☐

**PASS** ☐ / **FAIL** ☐

### Exercise A3 – Retrieve familiar article from 6 metres

Lack of control	Hesitation in entering/ exiting the water	Physical Re-direction	Not swimming directly to the article	Not turning when instructed	Not swimming directly back to shore	Dropping the article before getting it to shore	Having the article re-thrown	Not readily giving up the article when instructed	Intentionally exceeding waist depth	Total Points Lost

Failure: Exceeding 3 minutes ☐ 10 or more Points ☐

**PASS** ☐ / **FAIL** ☐

**TEST RESULT: PASS** ☐ / **FAIL** ☐

Harsh treatment of dog **DISQUALIFIED** ☐

Notes (on other matters – **NOT** for Comment Sheet):

---

---

---

Judges Comments (to be transferred to Comment Sheet by Score Steward):

---

---

---

---



# NEWFOUNDLAND WATER TEST : SECTION 'B' SCORE SHEET

Date: \_\_\_\_\_ Venue: \_\_\_\_\_ Call Name: \_\_\_\_\_

Judge A: \_\_\_\_\_ Judge B: \_\_\_\_\_ Age: \_\_\_\_\_ Number: \_\_\_\_\_

## Exercise B1 – Tow boat back from 20 metres

Lack of Control	Hesitation in entering/exiting the water	Physical Redirection	Not swimming directly to boat	Not turning when instructed	Not taking the rope when offered
Each time rope is dropped	Not swimming directly back to shore	Not bringing the boat within reach of the handler	Intentionally exceeding waist depth	<b>3 point penalty</b> Rump tow	<b>Total Points Lost</b>

Failures: Exceeding 4 minutes ☐ 7 or more points ☐ Climbing/entering boat ☐ Handler failing to offer the rope ☐ Double handling ☐

PASS ☐ / FAIL ☐

## Exercise B2 – Tow person from 20 metres

Lack of Control	Hesitation in entering/exiting the water	Physical Re direction	Not swimming directly to the person	Not turning when instructed	Not effecting a safe tow	Not swimming directly back to shore	Not bringing the person to shallow water	Not helping steward out of water	Intentionally exceeding waist depth	<b>Total Points Lost</b>
-----------------	--	-----------------------	-------------------------------------	-----------------------------	--------------------------	-------------------------------------	--	----------------------------------	-------------------------------------	--------------------------

Failures: Exceeding 4 minutes ☐ 7 or more points ☐ Climbing on person ☐ Double handling ☐

PASS ☐ / FAIL ☐

## Exercise B3 – Retrieve provided article from 6 metres

Lack of Control	Hesitation in entering/exiting the water	Physical Redirection	Not swimming directly to the article	Not turning when instructed	Not swimming directly back	Dropping article before getting to shore	Having the article re-thrown	Not giving the article up when instructed	Intentionally exceeding waist depth	<b>Total Points Lost</b>
-----------------	--	----------------------	--------------------------------------	-----------------------------	----------------------------	--	------------------------------	---	-------------------------------------	--------------------------

Failure: Exceeding 4 minutes ☐ 7 or more points ☐ Not retrieving the article ☐

PASS ☐ / FAIL ☐

## Exercise B4 – Retrieve of article from 20 centimetres underwater

Tick for Article or dog Repositioning up to maximum combination of 6											
1		2		3		4		5		6	

Failures: Exceeding 3 minutes ☐ Exceeding maximum combination of 6 repositions ☐ Handler forcing dog's head under water ☐

PASS ☐ / FAIL ☐

## Exercise B5 – Controlled Swim

Lack of Control	Hesitation in entering/exiting the water	Not being close enough to swimmer	Being too close to swimmer	Physical redirection of the dog	Not turning when instructed	Circling handler	<b>Total Points Lost</b>
-----------------	--	-----------------------------------	----------------------------	---------------------------------	-----------------------------	------------------	--------------------------

Failures: Exceeding 5 minutes ☐ 7 or more points ☐ Climbing on handler ☐ Handler swimming on back dog following ☐

Dog swimming off handler chasing ☐ Handler swimming off dog chasing ☐ Swimming aids used(by handler) ☐

PASS ☐ / FAIL ☐

**TEST RESULT: PASS ☐ / FAIL ☐**

Harsh treatment of dog **DISQUALIFIED** ☐

Notes (on other matters – **NOT** for Comment Sheet):

Judges Comments (to be transferred to Comment Sheet by Score Steward):

# NEWFOUNDLAND WATER TEST : SECTION 'C' SCORE SHEET

Date: \_\_\_\_\_ Venue: \_\_\_\_\_ Call Name: \_\_\_\_\_

Judge A: \_\_\_\_\_ Judge B: \_\_\_\_\_ Age: \_\_\_\_\_ Number: \_\_\_\_\_

## Exercise C1 – Jump from boat and tow 25 to 30 metres to shore

Not entering the boat safely	Lack of Control	Hesitation in entering/exiting the water	Physical redirection	Hesitation in taking the rope	Not swimming directly to shore	Not bringing the boat within reach of the 2 <sup>nd</sup> handler	3 point penalty Each time rope dropped	Total Points Lost

Failures: Exceeding 4 minutes ☐ 8 or more points ☐ Climbing/entering boat ☐ Not exiting boat within 60 seconds ☐

Handler physically assisting exit from boat ☐ Not towing by rope voluntarily in mouth ☐ Handler holding both ends of rope ☐

Handler holding rope in a loop ☐ Returning to shore without boat ☐

PASS ☐ / FAIL ☐

## Exercise C2 – Tow stranger from 25 metres

Lack of Control	Hesitation in entering/exiting the water	Physical Re direction	Not swimming directly to the person	Not turning when instructed	Not effecting a safe tow	Not swimming directly back	Not bringing the person to shallow water	Not helping steward out of water	Intentionally exceeding waist depth	Total Points Lost

Failures: Exceeding 4 minutes ☐ 8 or more points ☐ Climbing on person ☐

PASS ☐ / FAIL ☐

## Exercise C3 – Retrieve dropped article from 15 metres

Lack of Control	Hesitation in entering/exiting the water	Physical Redirection	Not swimming directly to the article	Not turning when instructed	Not swimming directly back	Dropping article before shore	Not giving the article up when instructed	Intentionally exceeding waist depth	Total Points Lost

Failure: Exceeding 4 minutes ☐ 8 or more points ☐ Excessive tugging/force to release article ☐

PASS ☐ / FAIL ☐

## Exercise C4 – Controlled Swim

Lack of Control	Hesitation in entering/exiting the water	Not being close enough to swimmer	Being too close to swimmer	Not turning when instructed	2 point penalty Circling handler whilst swimming	Total Points Lost

Failures: Exceeding 5 minutes ☐ 8 or more points ☐ Climbing on handler ☐ Handler swimming on back dog following ☐

Dog swimming off handler chasing ☐ Handler swimming off dog chasing ☐ Swimming aids used (by handler) ☐ Physical redirection ☐

PASS ☐ / FAIL ☐

TEST RESULT: PASS ☐ / FAIL ☐

Harsh treatment of dog **DISQUALIFIED** ☐

Notes (on other matters – **NOT** for Comment Sheet):

---



---



---

Judges Comments (to be transferred to Comment Sheet by Score Steward):

---



---



---



---

# NEWFOUNDLAND WATER TEST : SECTION 'D' SCORE SHEET

Date: \_\_\_\_\_ Venue: \_\_\_\_\_ Call Name: \_\_\_\_\_

Judge A: \_\_\_\_\_ Judge B: \_\_\_\_\_ Age: \_\_\_\_\_ Number: \_\_\_\_\_

## Exercise D1 – Take coil of rope out to a boat and tow it back to shore

Lack of control	Hesitation in entering/exiting the water	Not swimming directly to the boat	Dropping the rope during outward swim	<b>3 Point penalty</b> Dropping the rope during the tow back
Not releasing the rope on command	Not swimming directly back to shore	Not bringing the boat within reach of the handler	<b>5 Point penalty</b> Starting a re-send attempt	<b>Total Points Lost</b>

Failures: Exceeding 4 minutes ☐ 8 or more points ☐ Climbing/entering boat ☐ Physical redirection ☐

Not towing by rope voluntarily in mouth ☐ Intentionally exceeding waist depth ☐

PASS ☐ / FAIL ☐

## Exercise D2 –Rescue a stranger fallen from a boat

Not entering the boat safely	Lack of Control	Hesitation in entering the water	Not swimming directly to the person	Not turning when instructed	Not effecting a safe tow	Not swimming directly back to the boat	Not bringing the person to correct position	Handler not assisting with re-boarding	Not swimming calmly waiting at boat	<b>Total Points Lost</b>

Failures: Exceeding 4 minutes ☐ 8 or more points ☐ Not exiting boat within 45 seconds ☐ Owner physically assisting exit from boat ☐

Climbing on person ☐ Climbing/entering boat ☐ Physical redirection ☐ Control of dog with articles ☐

Dog too far away to hold by boat ☐ Show/give rope before person aboard ☐

PASS ☐ / FAIL ☐

## Exercise D3 – Directed retrieve of one of two articles

Lack of Control	Hesitation in entering/exiting the water	Not swimming directly to the article	Not turning when instructed	Not swimming directly back to shore	Dropping article before the shore	Not giving the article up when instructed	<b>5 Point penalty</b> For re-send attempt	<b>Total Points Lost</b>

Failures: Exceeding 4 minutes ☐ 8 or more points ☐ Touching/retrieving wrong article ☐ Physical redirection ☐

Excessive force to release article ☐ Intentionally exceeding waist depth ☐

PASS ☐ / FAIL ☐

## Exercise D4 – Search for hidden stranger and tow to shore

Lack of Control	Hesitation in entering/exiting the water	Not swimming directly to the boat	Not circling close to the boat	Not effecting a safe tow	Not swimming directly back to shore	Not bringing the steward to shallow water	<b>5 Point penalty</b> For re-send attempt	<b>Total Points Lost</b>

Failure: Exceeding 4 minutes ☐ 8 or more points ☐ Climbing on person ☐ Climbing/entering boat ☐ Physical redirection ☐

Intentionally exceeding waist depth ☐

PASS ☐ / FAIL ☐

**TEST RESULT: PASS ☐ / FAIL ☐**

Harsh treatment of dog **DISQUALIFIED** ☐

Notes (on other matters – **NOT** for Comment Sheet):

Judges Comments (to be transferred to Comment Sheet by Score Steward):

# NEWFOUNDLAND WATER TEST : SECTION 'E' SCORE SHEET

Date: \_\_\_\_\_ Venue: \_\_\_\_\_ Call Name: \_\_\_\_\_

Judge A: \_\_\_\_\_ Judge B: \_\_\_\_\_ Age: \_\_\_\_\_ Number: \_\_\_\_\_

## Exercise E1 – Take out a life buoy/jacket to stranger

Lack of control	Hesitation in entering/exiting the water	Not swimming directly to the person	Not turning when instructed	Not keeping hold of the article	Not swimming directly back to shore	Not bringing the person to shallow water	5 Point penalty For re-send attempt	Total Points Lost

Failures: Exceeding 4 minutes ☐ 8 or more points ☐ Climbing on person ☐ Physical redirection ☐

Intentionally exceeding waist depth ☐

PASS ☐ / FAIL ☐

## Exercise E2 – Search for hidden rope and tow boat to shore

Lack of Control	Hesitation in entering/exiting the water	Not swimming directly to the boat	Not circling close to the boat when instructed	Not swimming directly back to shore	Dropping the rope during the swim back	Not bringing the boat to shallow water	5 Point penalty For re-send attempt	Total Points Lost

Failures: Exceeding 4 minutes ☐ 8 or more points ☐ Climbing/entering boat ☐ Physical redirection ☐

Intentionally exceeding waist depth ☐

PASS ☐ / FAIL ☐

## Exercise E3 – Directed retrieve of one of two persons

Lack of Control	Hesitation in entering/exiting the water	Not swimming directly to the person	Not effecting a safe pick-up	Not swimming directly back to shore	Not bringing the person to shallow water	5 Point penalty For re-send attempt	Total Points Lost

Failures: Exceeding 4 minutes ☐ 8 or more points ☐ Climbing on either person ☐ Physical redirection ☐

Coming within arm's reach of the 'wrong' person ☐ Intentionally exceeding waist depth ☐

PASS ☐ / FAIL ☐

## Exercise E4 – Jump and take a rope to a stranger in another boat

Not entering the boat safely	Lack of Control	Hesitation in entering the water	Not taking the end of the rope when instructed	Not swimming directly to the other boat	Dropping the rope during the swim	Not taking the rope directly to the person	Not swimming calmly waiting to be taken aboard/waiting for rope	Total Points Lost

Failure: Exceeding 4 minutes ☐ 8 or more points ☐ Not exiting boat within 30 seconds ☐ Climbing/entering boat ☐

Not taking rope to boat ☐ Owner physically assisting the exit from boat ☐ Physical redirection ☐ Dog too far away to hold by boat ☐

PASS ☐ / FAIL ☐

**TEST RESULT: PASS ☐ / FAIL ☐ /**

Harsh treatment of dog **DISQUALIFIED ☐**

Notes (on other matters – **NOT** for Comment Sheet):

---



---



---

Judges Comments (to be transferred to Comment Sheet by Score Steward):

---



---



---